YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	ADV. V. B. DESHPANDE COLLEGE OF COMMERCE (NIGHT)
• Name of the Head of the institution	Mrs. Kailash R Anekar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225913693
• Mobile No:	9930259820
• Registered e-mail	avbdnaac@gmail.com
• Alternate e-mail	
• Address	Adv. V. B. Deshpande College of Commerce (Night), Smt. N. G. Purandare High school Building, 4th Floor, V. P. Road, Mulund (W). Mumbai - 400 080.
• City/Town	Mulund
• State/UT	Maharashtra
• Pin Code	400080
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education

• Location	**Urban**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. Parag A Inamdar**
• Phone No.	**02225913693**
• Alternate phone No.	
• Mobile	**9892140326**
• IQAC e-mail address	**dcc1999iqac@gmail.com**
• Alternate e-mail address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dccnightcollege.in/naac/aqar/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://dcccollege.s3.ap-south-1.amazonaws.com/2024/06/Academic-Calendar-2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.35**	**2023**	**10/01/2023**	**09/01/2028**

6.Date of Establishment of IQAC	**04/12/2023**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**02**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC was formed on 04/12/2023 i.e. in the academic year 2023-24, hence it is not applicable for AQAR 2022-23.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	**Nil**

13.Whether the AQAR was placed before statutory body?	**Yes**	
• Name of the statutory body		

Name	Date of meeting(s)
College Development Committee	**25/04/2024**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	15/01/2024

15.Multidisciplinary / interdisciplinary

Adv. V. B. Deshpande college of Commerce (Night) is an affiliated college with the University of Mumbai; hence college follows the curriculum prepared by the University of Mumbai. The Curricula covers various interdisciplinary areas like Business Communication, Environmental Studies, Foundation Course, Mathematical & Statistical Techniques, Business Law, etc. It provides exposure to various disciplines to students. In addition to curriculum learning students involve themselves in various cocurricular activities organized by N.S.S Unit, cultural Dept, WDC etc & learn about human rights, human values, gender equity, importance of Scientific temperament, green & clean environment, etc.Faculties of the institution plan & organize field visits, career & placement guidance sessions for creating awareness about skills required & demands of the job market.

16.Academic bank of credits (ABC):

Our college is affiliated with the University of Mumbai. Academic Bank of Credits System is yet to be introduced by the University of Mumbai for its affiliated colleges. Hence, such initiative is awaited by our institution to fulfil the requirement of the Academic Bank of Credits as proposed in NEP 2020.

17.Skill development:

Our college has taken following skill development initiatives for the students and the staff – • College has entered into several MOUs for skill development of students with Chartered Accountant for learning accounting and auditing work, Various workshops were conducted on developing skill like How to file income tax returns, Preparation for interviews, Resume writing skill, Stress management Skills, Training to appear for Online examination for online exam and class tests. College had also organized workshops for staff like using online Yoga sessions, Training for online admission process and fees payment, Training for using online learning resources etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution integrates the Indian knowledge system in organizing various co-curricular activities. 1. Organizing an online guidance session on Marathi Raj bhasha Din. 2. Celebrating International Yoga Day 3. Organizing Traditional Day & Culinary Competition to explore

diverse Indian clothing & delicacies. 4. Organizing Mehndi & Rangoli competitions to preserve these arts. Also organised programme like Guru-pornima, Dandiya Raas during Navratri, and on occassion like Savitribai Phule Jayanti, Chhatrapati Shivaji Maharaj Jayanti etc.. honouring their contribution for our nation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Our Institution is affiliated with the University of Mumbai & hence we follow a curriculum designed by the University of Mumbai. For each subject learning outcomes are prescribed by the Board of Studies, University of Mumbai. The Examination & Evaluation reflects the effectiveness of outcome-based education. In addition to that students share their experiences with mentor teachers of the college in relation to learning.

20.Distance education/online education:
The college has followed online teaching-learning by using Google Meet, Google Classroom, YouTube channels & recorded videos for effective & uninterrupted learning. Online quiz, Guidance session, webinar were organized for the effective teaching learning process.

Extended Profile

1.Programme

1.1	40
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	307
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	51
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**73**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**4**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**4**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**6**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1819033**
4.3 Total number of computers on campus for academic purposes	**7**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sarvajanik Shikshan Sanstha's Adv. V. B. Deshpande College College of Commerce (Night) is affiliated to the University of Mumbai. Hence the college follows the curriculum prescribed by the University of Mumbai from time to time. The college ensures effective curriculum delivery like, At the end of every Academic year, faculty members collectively prepare Academic Calendar for the next A.Y. Academic calendar prepared by the University of Mumbai about the arrangement of terms and the Examination schedule. The academic calendar covers, Co-curricular and extracurricular activities. Based on workload, class wise & teacher wise Time-table is prepared. The teaching plan is prepared by all faculty members & teacher's diary is maintained. Revision lectures are conducted for slow learners. For curricular enrichment, field visits, guest lectures, and quiz competitions are organized for exposure to practical knowledge to the students. The college library has various textbooks and reference books. Faculty members also follow ICT-based teaching-learning to make teaching interesting & effective. Feedback is collected. The information is confidentially shared with the concerned teachers orally by the principal for corrective measures. Examination result analysis reflects the student's performance in each subject.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adv. V.B. Deshpande College of Commerce (Night) is affiliated withUniversity of Mumbai and strictly adheres to the Academic Calendar prepared by the University of Mumbai. The college also prepares its own Academic Calendar for curricular, co-curricular & extracurricular activities. The college Academic Calendar is displayed on the college's official website for the staff and students. At the end of every Academic year a staff meeting is conducted to discuss & prepare the Academic calendar for the next Academic Year. On the basis of the Academic Calendar, the Teaching plan is prepared & teacher's diary is maintained for review of syllabus completion. Regular observation and verification is done to regulate its compliance. A time schedule is prepared & notified for

submission of project assignments on the subject of the Foundation course at FYBCOM & SYBCOM levels. The Examination Committee prepares the examination timetable for FYBCom and SY BCom classes for each Semester & Examinations are accordingly conducted. The Continuous Internal Evaluation is carried out through the conduct of inter-collegiate sports and cultural competitions, Elocution competitions, class tests, group discussions, etc.

The Academic Calendar also includes cultural and sports activities. The college accordingly organizes such activities.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SSS's Adv. V. B. Deshpande College of Commerce (Night) is affiliated

with University of Mumbai. The university prepares & revises the curriculum considering diverse geographical, cultural & socioeconomical frameworks. Our institution follows the curriculum prescribed by University and takes efforts to integrate the cross-cutting issues which are relevant for holistic development of students.

Professional Ethics: Professional ethics are integrated with the curriculum prescribed in the subjects of commerce, Accountancy, Business Law, Business Communications, Advertising, and Auditing. Field visits, guidance lectures, internships and workshops are organized and assignments are given to students to familiarise them with professional ethics.

Gender: The issues relevant to gender are addressed in the curriculum of Foundation courses I & II taught in First year and Second year BCom classes. The syllabus covers gender-related topics like gender inequality, and the social status of women. WDC, NSS, and Cultural & Sports integrate such issues by

organizing the following programs-. Celebration of International Women's Day Awareness program related to Health & Hygiene among women. Various cultural & Sports competitions motivate & involve girls students. Personal counseling. Organised Inter-collegiate Street play on women empowerment. Safe & secured environment for girls students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

237

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dcccollege.s3.ap-south-1.amazonaws.com/2024/02/student-satisfaction-survey-2-7-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

58

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

MENTORING SYSTEM: The institute adopted a well-defined mentoring

process for Assesing the learning levels of students enrolled in our college. Due to the limited staff, each staff member has been appointed as Mentor for each class. Mentor teacher takes special efforts to monitor students' attendance, discipline, and academic performance and also guides them. One teacher continues mentoring students for all three years of the B.Com program. It helps in developing good relationships and bonding among the mentor teacher and mentee students. Initiatives for Assisting the Slow learners: 1.Institution identify slow learners through their academic performance and through mentor-mentee meetings. As per the requirements of students, teachers conduct revisional lectures for these slow learners. 2.Counseling is also arranged for students where professional counselors guide them on their issues. Remedial lectures are also conducted on students' demand for A.T.K.T. Examination. 3.The information submitted by students at the time of admission to degree-level courses helps to assess the learning ability of the student.

Initiatives for motivating Advanced Learners:

1.Such students are always encouraged by their teachers and mentors to participate in competitive examinations and various Intercollegiate competitions conducted by various colleges. Various Text books and Reference books are also recommended.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
309	05

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Experiential learning: a. Our college has MOU with Chartered Accountant for internship program on Accounting and Auditing to familiarize students with practical application of theory. b. Career and placement guidance cell also organizes workshops on 'How to Face Interview', 'Resume Writing, Role Play etc..

Participative Learning: As our college is commited to holistic development of students. They are motivated to participate in various committees, programs, activities, webinars, quiz, competitions, guidance sessions at college and inter collegiate level through offline and online mode. a. Through National Service Scheme (NSS), students go for rural development projects and several other social welfare activities and experience participative learning. b. Students are also encouraged to read and express themselves through yearly Book review competitions organized by the college library.

Problem-solving methodologies: During class, academic concepts are taught by assigning industry-based cases to various student teams. The case study method enhances the analytical and problem-solving skills of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are being used to find, explore, analyze, exchange and present information responsibly and without discrimination. College teachers use ICT-enabled teaching methodologies for making teaching and learning more attractive and effective for the students. such activities contribute to the improvement of student learning. These activities include the use of PowerPoint presentations during lectures, surprise class tests through Online google forms to check students' understanding of the topic, instructing students, assessment,and use of inclusive classrooms that lead to effective, efficient, and engaging instruction. Following are the best and innovative practices undertaken by the faculty members for improving the teaching and learning experience: 1.Use of PowerPoint Presentations during lectures 2.Use of Google Classroom 3.Online

Class Tests 4.Internet-enabled Computer systems are used for classroom instruction as well as other student learning experiences. 5.The students are also encouraged to use free E-Journals through links provided on the college website. 6.The departments conduct poster presentations, Group Discussions, and debates for a better understanding of subjects. Various quizzes are also being organized by the teachers on social activities to sensitize the students. 7.The college has separate Whatsapp groups for F.Y., S.Y. & T.Y. classes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

05

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

5

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

46

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal marks are based on the project work for the subject of the Foundation Course for the First and Second-year students are

only evaluated based on written projects and presentations by students on a given topic. Internal class tests are being conducted by the subject teachers for a better understanding of subjects through online mode or offline mode. Students are made aware of their progress in the subject and guided to a better understanding of topics that they feel are challenging. The college strictly follows the examination system as per the rules and regulations laid down by the University of Mumbai from time to time. Practice tests are being conducted by the subject teachers before each semester-end examination for students. Students' answer scripts are evaluated by the subject teachers and moderated by the external examiners wherever applicable as per the rule of the University. After the declaration of results, students are allowed to apply for revaluation or rechecking in case the students are not satisfied with the result. This practice helps in bringing transparency to the result declaration system. After the evaluation, the result is communicated to the concerned students

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As a part of the Internal Examination for First and Second-year students in the subject of Foundation Course - A project work topic is assigned to the individual or group of students by the subject teacher each semester and students are asked to prepare a detailed report of about 15 to 20 pages. Project submission is conducted on a prescribed day in the classroom to bring transparency and fairness. subject teacher assesses the project report submitted by the students and assigns them marks. The external examination is conducted at 2 levels - 1. College Level (First & Second year BCom students) 2. University level (Third year BCom students)

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum for each semester is provided by the University of Mumbai. As the institute follows outcome-based education, course outcomes (COs) are defined for all the courses by the Subject teachers.

The POs, PSOs, and COs are disseminated to all the stakeholders through the following different modes. 1.Program Outcomes and Program Specific Outcomes are displayed on College's website. 2.Course outcomes are discussed and explained by individual subject teachers during their lectures. 3.Teachers are also encouraged to attend the meetings, and workshops organized by the Board of Studies of their respective subjects for a better understanding of Course Outcomes. 4.Syllabus-related circulars received from University are discussed in the monthly staff meetings. 5.Principal and Faculties inform and update First Year students during the "Orientation Lecture". 6.Special Lectures / Guest lectures organized by various departments help students to understand the outcomes. 7. Subject teachers discuss the syllabus and expected learning outcomes at the beginning of the semester. 8. The College Library is equipped with Textbooks, reference books, journals, magazines, daily Newspapers, etc… which help students to understand the subject better through self-study. 9. Access to an Internet facility in the library, and the availability of previous year's question papers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College implement, monitor, and analyze the attainment of Programme Outcomes in the following ways - 1.The subject teacher takes a review of attainment of CO's by students and addresses their subject related issues regularly. 2.Students are assessed through the Class Tests and various departmental activities organized by subject teachers during lectures. 3.Students are always encouraged to participate in various Inter-collegiate and Intra-collegiate competitions. 4.Course outcomes are assessed in each semester.

5.Result analysis helps in understanding students' attainment levels. 6.Teacher - Student's Mentor-Mentee system helps teachers to understand and explain the outcomes to students individually.

Fulfillment of Course Outcomes are monitored through - 1.Monthly Staff meetings. 2.Mentor-Mentee meeting, 3.Student-Teacher's Interactions during lectures, 4.Student's performances in Class Tests and Semester Exams, 5.Their participation in Curricular and Co-curricular activities. 6.Project work submission, 7.Interactive session conducted by Principal during off-lectures.

The grading system given by the University of Mumbai helps colleges to understand the attainment of Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

86

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dcccollege.s3.ap-south-1.amazonaws.com/2024/02/student-

satisfaction-survey-2-7-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In pursuit of its services to the community and society, Adv. V. B. Deshpande College of Commerce (Night) has a committed N.S.S (National Service Scheme) unit and WDC which carries out extension

activities. Extension activities like tree plantation at Siddharth College, Boradpada, Badlapur Distribution of Old Cloth to needy people Distribution of Note Book and other stationery items Free eye check-ups for the students and staff Conduct of survey and appeal for 'Save energy' Offline and online intercollegiate poster-making competitions on various socio-eco issues of our society. Awareness rally on health, hygiene and cleanliness in the adopted village – Boradpada Intercollegiate Street play competition on Women Empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

164

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a night college, the college always endeavors to provide quality education to the needy and working students. All classrooms are ICT enabled to make teaching-learning more effective. The college has a separate staff room for teachers. CCTV has been installed throughout the college premises.

Teaching-Learning Facilities-

The college has an adequate facility for teaching-learning and co-curricular activities. The college office, classrooms, and Library are accessible through the Wi-Fi facility. There are three classrooms for FYBCOM, SYBCOM & TYBCOM having an area of 914.9 sq. ft. each.

Administration Department

The college has a spacious administrative block consisting of the Principal's office and college office having an area of 329 sq. ft together. There are a total of 7computers in the college out of which 2computers are in the college office and 3 computers are in the Library for students and staff. All the computers are well equipped with the necessary hardware and software.

Library College

Library is situated on the 5th floor of the building and has an area of 411.6 sq. ft. and 411.6 sq. ft. reading room. Library has very

good collection of textbooks and reference books that caters to the
requirement of night college students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports

The institute focuses on the overall development of the students
through participation in co-curricular and extra-curricular
activities. Outdoor and indoor sports contribute significantly to
grooming students' personality.The institute has a well-equipped
indoor-sports room, where students can play games like chess,
caroms, Gym, etc. A sufficient area is allocated to outdoor sports
with adequate facilities. A well-maintained playground is available
for games such as volleyball, Kho-Kho, kabaddi, box cricket, Tug-of-
war, dodge ball, etc. The college encourages students including
girls students to participate in various sports activities.

Cultural

To facilitate co-curriculum and cultural activities, the college has
one seminar hall with having an area of 800 sq. ft. and one
auditorium hall with having an area of 4000 sq. ft.
respectively.Cultural activities are conducted in these seminar
halls and auditorium on different occasions like fresher's day,
Traditional Day, Annual day, and on other important occasions. To
bring out and encourage the inherent talents of the students,
various cultural activities are conducted at college &
intercollegiate level.

Gymkhana

The college has a gymkhana situated on the 4th floor having an area
of 120 sq. ft. to facilitate various indoor games. Indoor and
outdoor games are organized every year in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.12656

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of Adv. V.B. Deshpande College of Commerce (Night) is situated on the 5th floor of the building and has an area of 411.6 sq. ft. extended by reading hall of same area. Library is partially automated. The library has a very good collection of books, journals, magazines, question papers & newspapers. The college library follows an open access system. Library provides various facilities such as Book Bank, Students Mutual Aid Fund, Reference books, Reading section, etc. which are used by students and faculty. The functioning of the Library is very student-friendly. The Library department organizes various activities for the students, encouraging them to make maximum use of Library resources.

Name of ILMS software :e-Granthalaya

Nature of Automation :Partially automated

Version : 3.0

Year of Automation : 2015

Bar-Coding :All the textbooks are bar-coded, bar-code is generated through Library software e-Granthalaya.

Features of ILMS software :Library Card is generated through software, monthly transaction report, and a backup facility.

Software Modules :Admin, Book Acquisition, Cataloguing, Circulation, Serials, Micro Documents, Budgets, Search

Services provided by the Library :Home lending, Open access, Issue-return of books, Newspaper service, Reference service, Book Bank facility, Students Mutual Aid Fund, Question paper issue facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.57

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23.54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has upgraded its IT infrastructure to maintain the College academics, administration and examinations related activities. Internet and Wi -Fi facility services has been updated from time to time to cater the academic and administrative needs of the College.

All the Classrooms have been equipped with LCD projectors. The entire campus is monitored by CCTV facility. Four printers are arranged in the office and one printer in library. Two Wi-Fi routers are available in the college. Computer hardware and software's are upgraded as and when required. Following are the details of computer systems.

Number of computers enabled with LAN and Internet Facility: 07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

7

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.3560

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical, academic, and support facilities like classrooms, library, seminar halls, auditorium, etc., are well maintained and utilised based on the requirement as per the standard procedure. There are college-level committees that look after the various aspects of the utilization and maintenance of the physical, academic, and support facilities.

Computers:

Computer, LCD projectors, and CCTV cameras' repairs & maintenance is carried out by a team of system engineers, hardware engineers, and technicians with the approval of management under AMC.

Library:

The librarian is the in-charge of handling all the maintenance works required in the library through maintenance staff. He takes care of the utilization of books, maintenance of Library software, Library computers, and other learning materials in the library.

Sports:

The sports in charge take responsibility for all repairs pertaining to sports equipment. He prepares schedule and carrying out sports activities properly with the help of the support staff.

Furniture:

As per the requirements of changing times, like the necessity of computer trolleys, chairs, file racks, shelves, cupboards, etc. quotations are asked from vendors and a suitable vendor is selected for the maintenance and making of the furniture.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

04

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute creates a platform for the active participation of the students in various academic and other activities. This helps to develop leadership qualities, effective communication skill, time management, and teamwork in execution of skills. Student's Council is actively participating and organizing various activities related to Academics, Cocurricular and Extracurricular activities, with the guidance of faculty. 1.Administrative activities: NSS, Students Council, ICC, Anti-ragging, CDC, WDC 2.Co-curricular: Cultural activities, Library activites. 3.Extra-Curricular: Sports Activities, Alumni. Students are providing great support to college-

related academic/administrative work with the help of other students. Students are actively involved in motivating their peers to participate in various activities conducted by the college. Students are encouraged to participate in co-curricular and extra-curricular activities in intercollege level competitions. Institute has constituted various other committees of the students to involve in different academic and administrative activities on campus apart from the Student Council. It improves the academic and administrative capabilities of a student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At present college has an Alumni forum through which Alumni meet is organized.

Such meeting helps - 1.To have mutually beneficial interaction between Alumni & college. 2.To motivate the students for higher

education. 3.To discuss & support career employment & entrepreneurship opening. 4.To know the progress & placement of Alumni. 5.To know their contribution to social welfare activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Empowering & elevating working students belonging to the economically weaker sections of society by providing holistic education to attain their true intellectual, emotional, and social potential. Mission Creating an enabling environment for the working students to ensure their overall development through Academic, Co-curricular, and Extracurricular Activities. Core- objectives 1. To provide opportunities for higher education and competency building to working students from the deprived sections of society. 2. To enhance their employability through guidance and counseling about career and placement. 3. To motivate students to showcase their talents in sports and cultural activities. 4. To inculcate the positive attitude and moral values of a responsible citizen. 5. To transform the lives of marginalized communities through learning. Our Night College provides an essential platform to working students for learning while earning.

Our college is committed to the holistic development of the students belonging to financially and socially weaker sections of society. The governance of the institution is reflected through its policies, The representation of staff and students at various committees facilitates fair discussion for essential and suitable changes in the functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a well-placed system of decentralization and participative management. Delegation, Decentralization and operational transparency are followed for the proper functioning of each department of the College. The management of our institution decides the broad policies through the College Governing Committee and the College Development Committee. The Principal being head of the academic and administrative work discusses the plan of action through monthly/periodical staff meetings. All staff members participate and express their constructive views for easy, simple, and suitable procedures in organizing various academic co-curricular and extra-curricular activities. Such a participative approach helps in an effective decision-making process. At the institutional level, we have various departments, like the cultural department, sports department, N.S.S., W.D.C., Library department, Administrative department, etc. they are actively involved in organizing various intra-college, inter-collegiate, and national-level events.

The institution has a Policy Document for Decentralization and participative management, which is uploaded on the college website to make stakeholders aware of it.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's strategic/perspective plan is discussed and decided by the Management, Principal, and Staff at various committee meetings as required and essential for the overall development of the students.

Perspective Plan

1. Curricular Aspect -

Involving faculty members in syllabus framing and examination

Conducting Online Guest Lectures, and various guidance session,

1. Teaching learning aspect -

ICT enabled teaching

Innovative Learning

M.O.U for Student - Faculty Exchange Programme

1. Research & Extension -

Interdisciplinary, International conference with high-impact factor

Enhancing Research base

Extension activities and outreach programs

1. Infrastructure and learning resources

Augmenting Sports Equipment

Computers, Printers, and Projectorfor uninterrupted ICT facilities for PPT presentation by staff and students.

WiFi facility to the students and staff in library, office and classroom

Augmenting Library Resources

1. Student Support & Progression

M.O.U for Students Benefit

guidance sessions on career opportunities in various sectors.

guidance session on Public & Personal health, Mental health.

awareness program on fees, scholarships, Voters' rights.

To provide admission payment of fees in installments.

cash prizes by faculty members to motivate students.

   1. Governance & Management

Introduction ofE-governance

Approachable Authorities

Motivation to staff for participating in FDP

Free and fair discussion at meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of Sanstha, the University of Mumbai, Statutory bodies of the University of Mumbai, and the government of Maharashtra. The college has decentralized its operations to ensure good governance. The principal being head of the institution monitors academic, co-curricular, and extra-curricular activities. For efficient functioning of the administrative department, day-to-day office work is coordinated by the principal. Recruitment and Appointments are done as per the prescribed procedure and direction notified by the University of Mumbai. The institute follows the service rules and promotion policies laid down by the University of Mumbai and the Government of Maharashtra. The institute follows the well-set procedures in each area of its functioning like Academic, Co-curricular, Extracurricular, office and administration, finance, and audit to uphold the fairness in its working and goodwill in the society.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute follows a healthy practice of positive and pleasant work culture. It has adopted the following welfare measures - For Teaching Staff - 1.Regular and timely payment of salary by the management. 2.The institution has provided an adequate number of computers enabling faculty members to update their knowledge and cope with changing modes of teaching-learning and examination. 3.Duty leave is granted to faculty members for participating in seminars, conferences, and workshops. 4.Reimbursement of registration fees paid by faculty members for publication of research papers. 5.Motivating and supporting all academic, co-curricular, and research activities. 6.Timely payment of salary and promotional benefits.

For Non-Teaching Staff - 1.Timely support for non-teaching staff for promotion.2.Peons are provided with Two sets of uniforms every two years. 3. Motivating for further education. 4. Motivating and

```
supporting in organizing activities.

General welfare measures - for all staff members 1.Yearly free
health checkups of all staff members. 2.Pure and filtered drinking
water facility. 3.Wi-Fi facilities are provided to all staff
members. 4.All kinds of leaves are allowed as per government norms.
5.The staff members are entitled to the benefits of DCPS/NPS and GPF
schemes of the government.
```

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows performance appraisal of teachers by students covering the following aspects - Communication skills, subject knowledge, teaching techniques, class control, involvement in academic and co-curricular activity, etc… Feedback - students are motivated to give their free and fearless opinions throughonline feedback forms. Theprincipal analyzes the feedback of faculty

members and shares the views and expectations of the students orally and directs them to make suitable changes and improvements. For CAS (Career Advancement Scheme) promotions, IQAC and Principal evaluate the performance of teachers under each criterion laid down by UGC and required API.

Performance appraisal of Administrative staff covers the following components - Maintenance of files and records. Maintenance of registers. Coordination with statutory bodies set up by the University of Mumbai and the Government of Maharashtra. Upkeep Electronic gadgets in the office. Transparency in Accounting and Auditing work. Co-operative approach with teachers and students. Under this system, administrative staff fills up a self-appraisal form covering the above-motioned components, which is approved by the principal. If any shortcomings are noticed, the principal orally discuss them with concerned staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our Sanstha has maintained a very transparent financial system in the institution. There is a well-defined process for sanctioning budgeted expenditure. An internal approval system for all related expenses is in place for both teaching and non-teaching staff members. Accordingly, the bill/voucher is presented by the concerned staff and approved by the Principal. All bills/Vouchers are checked by the Principal and the accountant on a routine basis as an internal check. A proper record of all the expenses is maintained by the accountant cum Jr. clerk. An external auditor appointed by the Sanstha executes the statutory audit. A statutory financial audit is conducted on yearly basis. Finalization of accounts is completed and audited statements are prepared, duly signed by the Principal and Chartered Accountant. Any minor changes suggested by the statutory auditors are complied with as per the procedure.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined financial policy that ensures effective and optimal utilization of finances for academic, administrative, and developmental activities which help to implement the institution's vision and mission. The institution has a dedicated strong financial management in place, which will organize optimum effective utilization of funds. Financial Planning is prepared well in advance for the organization with efficient Budgeting involving the various Academic Departments and Administrative Sections of the Institution. While preparing the budget institution considers the departmental requirements which include Co-curricular and Extracurricular activities in the annual budget. After reviewing the budget by the Principal, the final consolidated budget is forwarded to the Management for approval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Initiatives taken by IQAC are - 1.Preparation of Academic Calendar for A.Y.2022-23 2.Initiated an online admission system through Google Forms for F.Y., S.Y., & T.Y.B.com students 3.Collected student's data and started different class-wise What's app groups. 4.Monitored the delivery of lectures.

Continuous development is attempted through IQAC at periodic intervals. It is responsible for directing, developing, providing, and implementing guidelines to review curricular, instructional, teaching, and learning materials. Latest teaching aids, techniques, activities, assessment tools, and methodologies are used to enhance overall functioning to achieve the goals of the Institute. Institute follows two levels of reviews and implementation of teaching-learning reforms as mentioned below - 1. Continuous Assessment System 2. Student Feedback on Teaching and Learning Process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

All teaching and learning activities were recorded, assessed, and reviewed by checking records of these Teacher's Academic diaries continuously. It reflected a number of lectures, expert lectures, and other co-curricular activities conducted by faculty, student attendance, and continuous assessments. Depending upon the outcome achieved and the need raised; the policies, methodology, and mode of Teacher's Diary are being upgraded from time to time. It also gives ideas of periodical reformations that occurred in assessment tools, techniques, and methodologies used for evaluating faculty and students' performance. STUDENT FEEDBACK ON TEACHING AND LEARNING PROCESS (TLP) "Student feedback has been collected from students' once in a year. Feedback analysis has been prepared based on the data and suggestions are made accordingly. This feedback has two categories of skills as follows: Specific skills of the teacher like subject knowledge, communication skills, class preparation, and use

of ICT tools. The overall approach of the teacher towards institution and students with respect to providing the right environment, motivation, interpersonal relationships, responsiveness etc.is positive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dccnightcollege.in/#/students_feedback
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our night college is committed to providing Higher Education to working students and to their holistic development. The efforts taken by our college reflects in various activities and programs organized to shape the students to be responsible citizens and sensitive towards gender issues.

Following measures are initiated by the college for promoting gender equality -

Curriculum - The subject Foundation course taught at F Y B Com level contains various issues relating to gender disparity & crimes against women. Also measures to promote gender equity & prevention of crimes. Classroom - College classroom environment is fair to all students. Students are not discriminated on the basis of gender. Library - College library also has a common sitting area for both boys and girls. This "neutral" space provides an opportunity for the Students. Gymkhana - College gymkhana is also available for use to both boys and girls together. students can use available equipment for their daily workouts and practice. WDC & NSS - Our college conducts various activities and events through NSS & WDC (Women Development Cell) - 1.Celebration of International Women's Day 2.Celebration of Savitribai Phule Jayanti. 3. Street play - Intercollegiate Competition on Women Empowerment.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

E-waste management - The college keeps a bin/box outside the college office for E-waste collection. A notice is put on the notice board informing students to bring their E-waste like batteries, chargers, calculators and other electronic devices which are not in use to put in the dustbin & once an adequate quantity is gathered. Waste management - Inspired by Swachh Bharat Abhiyan, a flagship initiative of Govt. of India, the college has taken several measures for waste management & eco-friendly environment in and around the campus. Garbage bins are kept on each floor for waste which is daily collected by BMC staff. The Institution is committed to a better environment compatible with educational services hence there is a restricted entry of automobiles on the campus. The campus has cleanand friendly pedestrian pathways as it serves the education of the students from pre-primary to college level. All care is taken to provide safe pathways for students. The institution has a policy of banning on the use of plastic to keep the environment clean and ecofriendly in and around the campus. Planting trees for preserving the environment on the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**B. Any 3 of the above**
1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	**A. Any 4 or all of the above**

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is committed to providing higher education to the needy & financially weaker students. The working students are provided with an opportunity for the all-round development of their personality through various co-curricular & extra-curricular activities organized by our institution. 1.The admission procedure followed is strictly as per the norms prescribed by the University of Mumbai. Hence inclusive policy is followed & learners are offered opportunities & facilities without any discrimination. 2.At the beginning of every program, online guidance session, webinar, and event, the National anthem is played to inculcate values of patriotism, harmony, brotherhood, and unity in diversity. 3.Celebration of birth & death anniversaries of national leaders, Independence Day & Republic Day to imbibe democratic values & inclusiveness among students. 4.The institute celebrates Marathi Bhasha Diwas on 27th Feb every year in the memory of Kavi Kusumagraj to spread the importance of the Marathi language & culture. 5.College cultural committee organizes various competitions such as 'Rangoli, Poster making, Cartooning, Culinary, Mehandi, Essay writing' in college premises and online mode for the students to provide them exposure to the diverse culture of India and also Socio-economic problems of our society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is functioning to provide holistic education to the students and inculcate the values to make them responsible & loyal citizens & good human beings. 1.Our college celebrates constitution day every year by organizing a guidance session. A resource person is invited to guide on the duties & rights of citizens of India. 2.NSS & cultural department conduct activities with the theme of respecting the unique features of our nation "unity in diversity". 3.Programs are also organized in the honor of women of India, gender equity, women's rights, health & hygiene of women, etc. 4.A voter's awareness program is organized to make students understand the importance of their voting rights & uphold democratic values. 5.Through NSS activities, volunteers offer their social welfare services to needy & deprived fellow members of society. Activities like rallies for women's education, green India, Clean India, distribution of clothes to tribal and rural needy people. 6.Celebrations of Independence Day & Republic Day. 7. College commemorates the birth & death anniversaries of great national personalities & offers tribute to them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	D. Any 1 of the above

teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institution is committed to the holistic development of students along with formal curricula-based education. 1.National Youth Day – N.S.S. Unit of our college celebrates Yuva Divas on 12th January. 2.Independence Day & Republic Day: Every year Independence Day & Republic Day are celebrated 1. International Yoga Day is celebrated every year: 2.Teacher's Day: The birth anniversary of Dr. Sarvapalli Radhakrishnan is celebrated every year as Teacher's Day. 3.N.S.S Day: (On 24th Sept.) College NSS Unit celebrates NSS Day. 4.Mahaparinirvan Divas: On 6th Dec, every year a tribute is offered to Dr. Babasaheb Ambedkar on his Mahaparinirvan Divas. 5.Savitribai Phule Jayanti: On 3rd January, Savitribai Phule Jayanti is celebrated by the NSS Unit & WDC of the college. 6.Mahatma Gandhi Jayanti: Our NSS volunteers participate in Bhajan Sandhya organized by NSS Cell University of Mumbai at Gateway of India at fort area. 7.Chhatrapati Shivaji Maharaj Jayanti: Chhatrapati Shivaji Maharaj Jayanti is celebrated. 8.Friendship Day & Fresher Party for newly admitted students is organized in the first week of August every year. 9.Navratri & Dusshera: Every year the popular folk dance of Gujarat, Dandiya Raas is organized

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I Title: Students Life Mentorship: Our Night College is committed to the all-around development of needy & working students belonging to financially & socially weaker sections of society. The college was established to provide higher education in the commerce stream to students from deprived classes offering a facility for learning while earning. Objective: 1.To support the working students for higher education. 2.To guide & mentor for preparation of regular & A.T.K.T examination. 3.To motivate the students to participate in various co-curricular & extracurricular activities at college & inter-collegiate levels. 4.To help in resolving their emotional & psychological issues.

Best Practice – II Title: Hand Holding of Peers – Students of our night college are working & struggling to support their families financially & also acquire higher education. Out of their own experience & realization of difficulties faced by such students, passed out students / Alumni have initiated this practice of hand holding. Objective: Students passing out from our college, Hold Hands of their successive batches like: - To lend helping hand to the successive batch of students by providing books free of cost. To guide the students on career & placement opportunities.

File Description	Documents
Best practices in the Institutional web site	*View File*
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have students resuming education after a gap of a few years to get qualified for promotion in their exiting job & increment in salary. Our college is also preferred by married women to enroll for acquiring graduation after a gap of a few years. It is convenient for them to take care of their household duties during day time & attend our night college.Along with formal education, our college organizes all those Co-curricular activities for the all-around development of students. Though time is a limiting factor for students to participate in various activities organized by the college, our staff takes all efforts & initiatives for the students to provide the appropriate platform to showcase their skills & talent and facilitate the holistic development of the students. The college has used its own YouTube channel to reach to masses for very useful & interesting sessions & webinars College has signed several MOU's for sharing expertise by the professionals. It helps students to get training for practical application of the theory they learn in the syllabus.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Implementation of New Education Policy from academic year 2023-24 will enhance the teaching learning dimension. Syllabus decided by Board of Studies, University of Mumbai will be implemented keeping in the mind the need & profile of the students compatible to New Education Policy guidelines. Examination pattern will be accordingly designed for internal & eternal pattern of examination of each subject. BMS course will be started in the evening time for working students, computer lab & language lab will be started for the students for skill-based education. Conference, Workshop & seminar will be conducted on contemporary issues to get students acquainted with continuous development taking place at national & global level. Library department will be more dynamic. *Action plan for Non-Academic activities. It Include sports & culture activities at intercollegiate level will be conducted with emphasis on India Knowledge System. WDC, NSS. ICC will be actively engaged in appropriate extension activities. Registration of Alumni association will be initiated & constructive activities will be conducted with their positive involvement.